

**Role: Associate Director (Investigations)**

**Location: London**

We have an exciting senior management opportunity for a dynamic candidate to drive the continued growth of our investigations practice. Based in London and reporting to the Director of Investigations, the Associate Director of Investigations will support the growth and development of the practice. The successful candidate will act as the deputy to the Director of Investigations on operational matters, and will focus on litigation support, including asset tracing and recovery on behalf of our clients. The candidate will oversee projects from inception to delivery, including liaison with the client, management of internal and external resources, and production of high-quality reports including cases requiring evidential standard. The Associate Director is expected to originate new litigation support-related business and promote the company's full range of service lines.

Aperio Intelligence is an equal opportunities employer and offers a diverse and dynamic working environment. Our values of integrity, diversity and inclusion, innovation, excellence and development are integral to our culture and our people. The successful candidate will demonstrate effective leadership, people skills and an ability to work collaboratively and transparently with the Director of Investigations and other members of the team. The candidate will also motivate and inspire junior team members and will model positive professional and personal qualities.

The Associate Director is required to have:

- A minimum of five years of experience in the corporate investigations field, with a significant part of that time focused on litigation support work including asset-tracing and recovery. Additional experience of acting as expert witness in international arbitration, and / or in civil and criminal cases would be a strong advantage.
- A track record of working with clients or in-house on sensitive matters of employee malfeasance such as fraud, embezzlement, corruption and bribery. Other related experience in enhanced due diligence, political risk, strategic communications and management consulting is welcome.
- Certified Fraud Examiner (CFE) or similar accreditation, or an intention to become accredited as soon as possible. An accounting qualification such as ACA / ACCA would be an advantage, as would experience in computer forensics and other data analytics tools relevant to litigation support/asset recovery.
- A proven track record in business development through converting proposals to fee-paying assignments and demonstrable knowledge of the UK and international market for investigation consultancy services.
- An ability to drive and work towards positive financial results and performance.
- Excellent communication skills and significant experience of dealing with senior counsel, both internal and external and will be comfortable managing demanding relationships.
- Strong interpersonal skills in managing, motivating and collaborating with colleagues to manage projects, tasks and business/strategic goals to successful completion.
- Tenaciousness, pragmatism and good judgment, with an ability to devise creative solutions to complex problems. Comfort with detail at a forensic level.
- Built, managed or developed successful teams in a dynamic environment.
- Client management experience in developing and building relationships and servicing clients.
- Designed and/or executed strategic, operational or business plans.
- Worked on continuous improvement projects and driven these to successful completion.

- Excellent communication skills in English, including report and proposal writing, editorial and presentation skills.
- Solid problem-solving, delegation and multi-tasking skills.
- Strong attention to detail and high-quality standards.
- Effective planning, organisational and resource-management skills.
- Excellent time management skills to manage and deliver effectively under tight deadlines.
- Fluency in English and at least one other language.

The successful candidate must have permission to work in the UK by the start of their employment. Travel may be required from the Associate Director from time-to-time.

Due to current COVID-19 restrictions, temporary work from home arrangements are in place.

Aperio Intelligence offers a highly competitive package which includes bonus, pension and medical insurance.

To apply for this role, please email a copy of your curriculum vitae and a covering letter setting out why you are suitable and your motivations to [recruitment@aperio-intelligence.com](mailto:recruitment@aperio-intelligence.com).

### **About Aperio Intelligence**

Aperio Intelligence is an independent corporate intelligence and financial crime advisory firm based in London with offices in Paris and Romania. Founded in 2014, we are a fast-growing and dynamic team providing specialist due diligence, research and investigation services to support our clients in managing complex risks in challenging jurisdictions. Our clients include major banks and financial institutions, large multinationals, law firms and energy and healthcare companies. We provide significant value to our clients by helping them understand potential risks to enable them to make informed decisions, particularly in relation to countries where the environment is opaque. Our multidisciplinary and multilingual team has significant expertise in identifying financial crime risks and we produce thought leadership on the issue through our monthly publication, the Financial Crime Digest.